

# Are you a true Kärcher type?

When things get tough,  
I don't stay around

I approach every new task  
with a sense of responsibility



**The difference is you.** Because exceptional solutions require exceptional people. We are looking for committed and self-motivated support for our Kärcher Center in Nottingham.

## Kärcher Center Support Administrator

Kärcher (U.K.) Ltd are looking for a **Support Administrator** to provide first-class support to both our customers and field service engineers. You will be able to demonstrate, through previous experience, your excellent customer relations skills and your ability to work under pressure, within a demanding environment. You will be a confident individual with excellent communication skills and strong customer centric values

Our **Support Administrator** will be expected to show high levels of professionalism and be able to approach their work in a detailed manner. The key areas of responsibility will be to maintain stock levels, product presentation for the showroom, assisting customers with sales and product queries, handling of cash and credit card transactions, answering incoming calls from customers and field service engineers, logging service call requests, database inputting and scheduling work for the service engineers. Strong keyboard skills are essential with a good knowledge of Microsoft Outlook. Previous experience of CRM would be advantageous, although training will be provided.

We are looking for an enthusiastic and reliable individual, who will make a positive contribution to our team environment and the performance of Kärcher (U.K.) Ltd. We are able to offer a competitive benefits package, career development and the opportunity to work with a passionate team!

This is a full-time position, Monday to Friday – 0830 hrs – 1700 hrs, with a Saturday rota (0900 hrs – 1200 hrs)

Please send your application, to include a CV and a covering letter, to [recruitment@karcher.co.uk](mailto:recruitment@karcher.co.uk) for the attention of **Jo Wheeler, HR Advisor** or call 01295 752162 for further details.



**makes a difference**